

GIFTING INSTRUCTIONS



THE CHICAGO
COMMUNITY FOUNDATION
A CORPORATE AFFILIATE OF
THE CHICAGO COMMUNITY TRUST

Before making a gift, it is critical to provide the following information to Tim Bresnahan, Senior Director of Gift Planning, 312.565.2832, tbresnahan@cct.org, or fax 312.616.5838 so that your gift is properly applied to your fund and acknowledged in a timely manner.

Contribution from (please check and complete the appropriate item):

Individual: _____

Individual & Spouse: _____

Other Charitable Vehicle: _____

Contribution to be applied to _____ Fund.

DTC TRANSFER INSTRUCTIONS FOR CHARITABLE GIFTS OF STOCK

Please deliver stock via DTC to the Foundation's account at William Blair & Company. The information below will facilitate your delivery.

DTC Number: 226

Stock Name: _____ Quantity of Shares: _____ Cusip Number: _____

Account Number: GER-011555

Account Name: The Chicago Community Foundation

Transfer from Account Number: _____

Signature _____

Date _____

WIRE DELIVERY INSTRUCTIONS

To deliver cash by wire, please use the following:

The Northern Trust Company

ABA Number: 071000152

Account Number: 5186011000

Account Name: Master Foundation Cash Processing

For Further Credit To:

Account Number: 03-77057

Account Name: The Chicago Community Foundation

CHECK DONATION INSTRUCTIONS

Checks should be made out to **The Chicago Community Foundation with the fund name noted in the memo line.**

Mail checks to:

The Chicago Community Foundation

225 North Michigan Avenue, Suite 2200

Chicago, IL 60601

CREDIT CARD DONATION INSTRUCTIONS

Credit card donations can be made on-line at www.cct.org (a fee applies). If you have any questions, please contact Development and Donor Services at 312.616.8000.